

**NOTICE INVITING TENDER**  
(SSWMB/NIT-3/ 2019-20)

**“ACQUIRING OF OFFICE PREMISES ON RENTAL BASIS IN KARACHI FOR SINDH SOLID WASTE MANAGEMENT BOARD”**

Sindh Solid Waste Management Board (SSWMB) invites sealed bids from interested parties under *SINGLE STAGE – ONE ENVELOPE PROCEDURE* for ‘Acquiring of Office Premises on rental Basis in Karachi for Sindh Solid Waste Management Board’ on rental basis for a period of three years (extendable) in the independent building / portion / commercial building (free from all encumbrances) for its Head office at Karachi with following requirements

S.No.	Features	REQUIREMENTS
1.	Preferred Location	In the vicinity Sindh Secretariat / Main Clifton and Shakra-e-Faisal up to FTC.
2.	Space Required	Commercial Building / space with approximate covered area between 6000 sq. ft to 10,000 sq. ft. with bathrooms and guard rooms.
3.	Parking Space	Reserved 8 / 10 Cars preferably with facility for visitors’ parking.
4.	Preferable Amenities	Operational Kitchen with gas, telephone, electricity, water connections and availability of public transport in the vicinity.

**TENDER SCHEDULE**

S.No.	Schedule	Date & Time	Venue
1.	Issuance of Bidding Documents	From 06-08-2019 to 21-08-2019 (Both days inclusive) during office hours.	Office of Assistant Director (Finance), SSWMB, Bungalow No.13, Al-Hamra Housing Society, Shaheed-e-Millat Road, Karachi.
2.	Submission of Bids	21-08-2019 at 1500 hours	<b>Committee Room, Sindh Solid Waste Management Board, Bungalow No.13, Al-Hamra Housing Society Shaheed-e-Millat Road, Karachi..</b>
3.	Opening of Bids	21-08-2019 at 1530 hours	

- Interested companies can obtain Bid Document including eligibility criteria upon payment of Tender Document Fee (non-refundable) through **PAY ORDER OR BANK DRAFT of Pak Rs.500/-** in favor of **Sindh Solid Waste Management Board** as per schedule given above from the office of **Assistant Director (Finance)**, SSWMB during office hours. Alternatively the documents may also be downloaded from the website <http://ppms.pprasinhd.gov.pk/PPMS> or [www.sswmb.gos.pk](http://www.sswmb.gos.pk) The parties downloading the documents from the websites must submit Tender Document Fee in the shape of Pay Order or Demand Draft as mentioned above at the time of submission of the bid.
- Bid Security of amount equivalent to 1% of the total quoted bid amount must be attached with the bids in the shape of Pay Order / Demand draft / Call deposit.
- Proof of Registration with FBR (NTN) is to be submitted with the bids.
- The Bids must be in sealed envelope and must clearly state **Name of the Work (e.g. 'Acquiring of Office Premises on rental Basis in Karachi for Sindh Solid Waste Management Board')**
- In case, the date of opening of bids is declared as a public holiday or non-working day due to force Majeure, the next official working day shall be deemed to be date for issuance, submission and opening of tenders. The time and venue shall remain unchanged.
- Sindh Solid Waste Management Board** shall not be responsible for any cost or expenses incurred by bidding firms and reserves the right to terminate the procurement process at any time subject to relevant provision of SPP Rules, 2010 (Amended 2019).

**SECRETARY**

Sindh Solid Waste Management Board  
Bungalow # 13, Al-Hamra Housing Society, Shaheed e Millat Road, Karachi  
Ph # 021-9933 3704-06, Fax # 021-9933 3707 Email Address: [info@sswmb.gos.pk](mailto:info@sswmb.gos.pk) website: [www.sswmb.gos.pk](http://www.sswmb.gos.pk).