



## GOVERNMENT OF SINDH



### Transportation of Garbage from Garbage Transfer Stations (GTS) DMC SOUTH to landfill sites

#### BIDDING DOCUMENTS

Tender Reference: SSWMB-Re-NIT - 9.2

***Procuring Agency:***

**Sindh Solid Waste Management Board**

Bungalow # 13, Al-Hamra Housing Society, Shaheed e Millat Road, Karachi

Ph # 021-9933 3704-06, Fax # 021-9933 3707 Email Address: [info@sswmb.gos.pk](mailto:info@sswmb.gos.pk)

website: [www.sswmb.gos.pk](http://www.sswmb.gos.pk)

**Sindh Solid Waste Management Board (SSWMB)** invites sealed bids from interested Contractors / Firms for carrying out the Works / Services mentioned below under *SINGLE STAGE – ONE ENVELOPE PROCEDURE*:

Work No.	Name of Work	Estimated Cost	Tender Cost
Re-NIT-9.1	Transportation of Garbage from GTS East, Karachi to Landfill Sites	Open Rate	Rs.3000/-
Re-NIT-9.2	Transportation of Garbage from GTSs South, Karachi to Landfill Sites		

**TENDER SCHEDULE**

Sr. No.	Schedule	Date & Time	Venue
1.	Issuance of Bidding Documents	From 20-03-2017 to 05-04-2017 (Both days inclusive) during office hours.	Office of Assistant Director (Finance), SSWMB, Bungalow No.13, Al-Hamra Housing Society - Karachi.
2.	Submission of Bids	05-04-2017 at 15:30 hrs	<b>Committee Room, Sindh Solid Waste Management Board, Bungalow No.13, Al-Hamra Housing Society - Karachi.</b>
3.	Opening of Bids	05-04-2017 at 16:15 hrs	

- Interested companies can obtain Tender Documents including eligibility criteria upon payment of Tender Document Fee (non-refundable) through **PAY ORDER OR BANK DRAFT of Pak Rs.3,000/- (for each work)** in favor of **Sindh Solid Waste Management Board** as per schedule given above from the office of **Assistant Director (Finance)**, SSWMB during office hours. Alternatively the documents may also be downloaded from the website [www.pprasindh.gov.pk](http://www.pprasindh.gov.pk) or [www.sswmb.gos.pk](http://www.sswmb.gos.pk). The companies downloading the documents from the websites must submit Tender Document Fee in the shape of Pay Order or Demand Draft as mentioned above at the time of submission of the bid.
- Bid Security of amount equivalent to 1% of the total quoted rate must be attached with the bids.
- Proof of Registration with FBR (NTN certificate) and Sindh Revenue Board (SRB) is to be submitted with the bids.
- The Bids must be in sealed envelope and submitted SEPARATE FOR EACH WORK.
- The envelope must clearly state:
  - Name of the Work (e.g. Transportation of Garbage from GTSs, East or South to Landfill Sites as the case may be and;**
  - Tender Reference Number as mentioned on the bid document (e.g. SSWMB/Re-NIT.9.1)**
- In case, the date of opening of bids is declared as a public holiday or non-working day due to force Majeure, the next official working day shall be deemed to be date for issuance, submission and opening of tenders. The time and venue shall remain unchanged.
- Sindh Solid Waste Management Board** shall not be responsible for any cost or expenses incurred by bidding firms and reserves the right to terminate the procurement process at any time subject to relevant provision of SPP Rules, 2010 (Amended 2013).

**Deputy Director (Procurement)**  
**Sindh Solid Waste Management Board**

Bungalow # 13, Al-Hamra Housing Society, Shaheed e Millat Road, Karachi

Ph # 021-9933 3704-06, Fax # 021-9933 3707 Email Address: [info@sswmb.gos.pk](mailto:info@sswmb.gos.pk) website: [www.sswmb.gos.pk](http://www.sswmb.gos.pk)

## Transportation of Garbage from GTS DMC - South to Landfill Sites

<b>TENDER DOCUMENT</b> <b>SSWMB-Re-NIT-9.2/2016-17</b>	
Date and time of Submission:	5 <sup>th</sup> April 2017 latest by 03:30 PM
Date and time of opening:	5 <sup>th</sup> April 2017 at 04:15 PM
Place of opening:	Committee Room, Sindh Solid Waste Management Board, Bungalow No. 13, Al-Hamra Housing Society, Shaheed-e-Millat Road – Karachi
Date of issue:	
Name and address of Contractor:	
Contractor's Representative	
Name & Signature of Tender Issuing Officer:	
Bid Price: Offered Rate Rs. _____ (in words) Rupees _____ Per Ton Amount in words: _____.]	
Bid Security Rs. _____ (in words) Rupees _____ (1% of offered Bid) in the shape of Pay Order / Demand Draft No. _____ Bank / Branch _____ Dated _____ <p style="text-align: center;"><b>(Bid Security PKR = 1400 x 365 x Quoted Rate per Ton x 1%)</b></p>	
Performance Security: 10% (2% at the time of agreement + 8% from running & final bill)	
Completion period: 12 months from date of award extendable for another month on the same rate and terms and conditions.	

**CHECK LIST / COMPLIANCE TO MINIMUM ELIGIBILITY CRITERIA**

**(No bid shall be considered unless Minimum Eligibility Criteria is complied)**

S. No.	Criteria / Requirement	Compliance Yes / No	Remarks
1.	Registration with FBR (NTN)		
2.	Registration with Sindh Revenue Board (SRB)		
3.	Relevant experience: The bidder should have at least 03 (Three) years experience in handling Solid Waste <p align="center">OR</p> at least 03 (Three) years experience as Contractor of works involving transportation of material as a part of the construction or similar contract.		
4.	Proof of ability to carry out the work i.e. Detail of equipment machinery and transportation /owned/ leased hired by the bidder: i. Registration Books of Loaders / Dumpers owned by the bidders; OR ii. Agreement with Transport supplier along with Registration Number of machinery; OR iii. Any identical proof acceptable by the Procuring Committee.		
5.	List of similar assignments (Transportation of garbage or Construction Contracts) with cost, completed or under execution		
6.	List of litigation (if any) within last three (03) years, nature and status / out come		
7.	Affidavit / undertaking that firm has never been black listed		
8.	Each and Every page of bidding document signed		
9.	Proof of payment of Tender Fee		
10.	Bid Security attached: - Pay order / Draft / Bank Guarantee - Amount: Rs. -----/- (Rupees -----) - Bank & Branch ----- -----		

**Contractor Signature**

**Name of the Contractor / Company:** \_\_\_\_\_

**Name of the Contractor / Authorized person** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Fax:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Seal of the Firm /**

## **Instruction to bidders**

## **Instruction to bidders and conditions of contract**

### **General**

#### **1.1 Invitation for tenders**

The Sindh Solid Waste Management Board (SSWMB) hereinafter referred as 'Procuring Agency' intends to invite sealed bids from the interested contractors / firms / companies having sufficient experience / resources for the following assignment / work:

**'Lifting, of Garbage (Solid Waste), its Transportation and Disposal from Garbage Transfer Stations (Formal or Informal GTS, Temporary or Permanent) of DMC South, Karachi to landfill sites (Gond Pass and Jam Chakro) – as per Scope of Work given at Section 1.7 below'**

**1.2** This contract shall be governed under SINGLE STAGE – ONE ENVELOPE PROCEDURE as set out in Sindh Public Procurement Rules 2010 (amended 2013).

**1.3** All provisions of Sindh Public Procurement Rules 2010 (amended 2013), whether mentioned in this document or not, shall be applicable.

#### **1.4 Manner and place, date and time for submission of bidding documents**

Sealed bids along with Bid Security and proof of payment of tender fee should be submitted in the tender box of **Sindh Solid Waste Management Board (SSWMB), Bungalow No. 13, Al-Hamra Housing Society, Shaheed-e-Millat Road, Karachi not later than 03:30 PM on 5<sup>th</sup> April 2017**. Bids can also be submitted through registered post or courier but SSWMB shall not be responsible for any delay in submission for whatsoever reasons. Bids submitted by fax, email or any other means except described above shall not be entertained.

#### **1.5 Manner, place, date and time of opening of bids**

The Bids shall be opened publically by the Procurement Committee in presence of bidders or their representatives in **Committee Room of Sindh Solid Waste Management Board (SSWMB), Bungalow No. 13, Al-Hamra Housing Society, Shaheed-e-Millat Road, Karachi on 5<sup>th</sup> April 2017 at 04:15 PM**.

In case, the date of opening of bids is declared as a public holiday or non-working day due to force Majeure, the next official working day shall be deemed to be date for issuance, submission and opening of tenders. The time and venue shall remain unchanged.

#### **1.6 Sub-letting of work**

The contractor shall not sublet the whole work or any part thereof. The bidder shall be responsible for execution of the contract / providing the services as per BoQ. Subletting shall not be permissible under this contract and shall lead to disqualification. However, hiring of machinery, from open market, for carrying out this work, shall NOT be considered as subletting of the work.

#### **1.7 Scope of work**

**The work under this contract comprises of lifting, transportation and disposal of all types of garbage / solid waste (excluding hazardous waste) and includes but not limited to domestic / commercial garbage, rubbish, shrub, tree cutting of any condition and from (dry, semi dry or wet) as well as debris mixed with garbage and inseparable from it etc, from Garbage Transfer Stations (whether located within DMC South jurisdiction or outside its limits but used by DMC South as formal or informal, temporary or permanent**

**GTS or Intermediate point for transfer of Garbage) to Landfill sites (Gond Pass / Jam Chakro), including loading / unloading, haulage / transportation and weightage from the designated weighbridges.**

### **1.8 Eligibility Criteria (Please refer to Minimum Eligibility Criteria at page No. 4)**

- a) Registration with FBR (NTN);
- b) Registration with Sindh Revenue Board (SRB);  
*Note: This is a service contract for 'Intra City Transportation' for which no SRB Tax is considered applicable at present, but this is subject to confirmation by the SRB. Government may impose Service Tax on this service at any time or may demand Service Tax by declaring it 'Janitorial Services'; hence registration with SRB is mandatory. The bidders are advised in their own interest to seek advice of Sindh Revenue Board on the applicability and rate of tax on this contract. In any case all taxes are to be paid by the contractor as his responsibility;*
- c) Relevant experience:  
The bidder should have at least 03 (Three) years experience in handling Solid Waste  

OR

at least 03 (Three) years experience as Contractor of works involving transportation of material (e.g. sand / building material) as a part of the contract.
- d) Proof of ability to carry out the work i.e. Detail of equipment machinery and transportation/owned/ leased hired by the bidder:  
Arrangement of at least 03-04 heavy duty Loaders / Shovels and 12-16 (10-12 wheeler) Dump trucks with high walls or equivalent along with allied equipment.  
*Note: The proof can be either copies of registration papers of vehicles or an agreement with Transportation Vehicle Supplier showing Registration Number, type and capacity of vehicles, which shall be made available specifically for this district work. The same vehicle can't be quoted for work of another district i.e. same vehicle will not be counted for more than one district to undertake this work in the shape of arrangement;*
- e) List of similar assignments with cost (mention number of projects) completed or under execution;
- f) List of litigation (if any) within last three (03) years, nature and status / outcome;
- g) Affidavit / Undertaking that firm has never been black listed;

### **1.9 Definition and interpretation**

In this as document following words and expressions shall have the meaning hereby assigned to them, unless there is anything repugnant in the subject or context:

- i. "GTS" means Garbage Transfer Station and includes formal or informal and temporary or permanent GTS;
- ii. "GTS, DMC South" means any GTS or point, whether located within DMC South jurisdiction or outside its limits but used by DMC South as formal or informal, temporary or permanent GTS or Intermediate point for transfer of Garbage to Landfill site;
- iii. "Procuring Agency" means the SSWMB;
- iv. Representative means "The Employee / committee notified or engaged by SSWMB for Monitoring this job;
- v. "SSWMB" means Sindh Solid Waste Management Board;
- vi. "Transportation of Garbage from GTS to Landfill Sites" means lifting, transportation and disposal of all types of garbage / solid waste (excluding hazardous waste) and includes but not limited to domestic / commercial garbage, rubbish, shrub, tree cutting

of any condition and from (dry, semi dry or wet) as well as debris mixed with garbage and inseparable from it etc, from Garbage Transfer Stations (whether formal or informal, temporary or permanent) situated in concerned DMC to landfill sites (Gond Pass / Jam Chakro), including loading / unloading, haulage / transportation and weightage from the designated weighbridges;

- vii. Words “Bid Security and Earnest Money” are used synonymously and have same meaning;
- viii. Words “Performance Security and Security Deposit” are used synonymously and have same meaning;
- ix. Words “Contractor and Bidder” are used synonymously and mean the contractor or bidder, individual, firm or company who shows willingness to perform the ‘work’, on the rate quoted by him or his firm / company, on the terms and conditions set out in the NIT, this document as well as Sindh Public Procurement Rules 2010 (amended 2013);
- x. Words “Tender and Bid” are used synonymously and mean the Tender or Bid submitted by the individual Contractor, firm or Company;
- xi. Words “Garbage” and Solid Waste are used synonymously and mean all types of waste (excluding hazardous hospital or industrial waste) and includes but not limited to domestic / commercial garbage, rubbish, shrub, tree cutting of any condition and from (dry, semi dry or wet) as well as old debris mixed with garbage and inseparable from it etc.

### **1.10 Measurement of solid waste**

All sort of Solid Waste as described in clause 1.7 (Scope) above and also defined at 1.9.xi above shall be quantified / measured in tons (one metric ton / 1000 kg) for the respective load (Debris shall not be accounted for) as per BOQ item of work. The solid waste shall be weighed on the independent weight bridge, designated / authorized for the purpose by SSWMB. The cost of weightage (weighbridge) of garbage shall be borne by the contractor. Any cost or fee for disposal of garbage at Landfill site shall be borne by the contractor.

### **1.11 Verification of weight of solid waste**

Only weight slip of Solid Waste (Garbage) issued by designated weighbridge duly verified by the authorized officer / committee constituted for the purpose shall be considered for payment.

### **1.12 Minimum lifting capacity**

The contractor shall be required to lift, transport and dispose of, whatever quantity of Solid Waste / Garbage is available, on the different GTS / collection points or accumulated Solid Waste at temporary collection points / temporary or permanent GTSs / points of DMC South to designated landfill sites. Authorized officer (s) of SSWMB / DMC / Monitoring Committee constituted for the purpose shall designate the sites and intimate the contractor the schedule as well as the points from where to collect and lift the garbage and transport to Landfill site for disposal.

### **1.13 Failures to achieve minimum lifting target**

The contractor shall be bound to arrange & manage lifting of routine garbage / solid waste as described in clause 1.12 above for lifting / transportation of solid waste per day. In the event of failure to achieve the above target, a Penalty of Rs. 50,000/- per day for 1<sup>st</sup> three days of failure and Rs. 100,000/- of further period of failure shall be imposed subject to a maximum of 1% of the bid amount; thereafter the contract shall stand cancelled.

### **1.14 Rate analysis**

The contractor shall provide, along with his tender / bid, analysis for his quoted rates for the items of work mentioned in BOQ including hiring charges of machinery, overhead cost of POL and other incidental charges,, if any. Failure to provide the rate analysis shall render the tender / bid non responsive & shall be summarily rejected.



### **1.15 Rates to be inclusive of all taxes**

The tender rate shall be inclusive of all applicable taxes and incidental charges (e.g. weigh bridge charges, LFS charges etc.) in connection with the work.

### **2.1 Contactor's failure to start the work.**

If the contractor fails to commence the work within 07 days after the work order issued to him, the Earnest Money (Bid Security) shall be forfeited and the work order shall be treated as cancelled.

### **2.2 Arrangement of water**

The contractor should make his own arrangement of water, if required for the work execution as well as drinking and nothing will be paid / deducted for the same by Procuring Agency in the matter.

### **2.3 No alteration / addition in BOQ**

No alteration or addition shall be made by the contractor in schedule of quantities. The rate must be filled in ink or typed out and mentioned in figure as well as words clearly and legibly in columns provided in schedule of quantities. Any correction must be initialed by the bidder. Any tender which does not comply with the terms and conditions shall be liable to be summarily rejected and shall not be considered.

### **2.4 Taxation**

The rate and price in the tender by the contractor shall include all business tax, income tax, SRB tax and all other taxes that may be levied by the government according to the laws and regulation in being as of the date 28 days prior to the closing date of submission of tenders or levied from time to time during the contract. However, nothing in this document shall relieve the contractor from his responsibilities to pay any tax that may be levied by the government on the receivable amount / profit made to him in respect of the work during currency of the contract.

### **2.5 Tender validity**

Tender shall remain valid for 90 days after the opening date of tender.

### **2.6 Security:**

#### **i. Bid Security (Earnest Money)**

- The tender must be accompanied with **Bid Security (Earnest Money)** equal to 01% of the contract price in the following form:  
*Bank draft / pay order or Bank Guarantee drawn of an approved scheduled bank in favour of SSWMB.*
- The bid Security shall be calculated on the basis of Rate offered for an average of 1,400 Tons garbage per day for 365 days. The 01% Bid Security (Earnest Money) shall be returned to all bidders as soon as the contract is awarded to the Lowest Evaluated Bidder.
- **Bid Security PKR = 1400 X 365 X Quoted Rate per Ton X 1%**

## **ii. Performance Security (Security Deposit)**

- The total amount of **Performance Security (Security Deposit)** shall be 10% of the contract price approved by the Procuring Agency.
- The successful bidder shall deposit 2% Performance Security (Security Deposit) at the time of award of contract / agreement. The remaining 08% Performance Security (Security Deposit) shall be deducted from each running bill of the contractor.

### **2.7 Tender to be non responsive without 01% Bid Security (Earnest Money)**

Any tender which is not accompanied with required **Bid Security (Earnest Money)** equivalent or above 01% of the quoted rate, in the shape described above, shall be rejected by the Procuring Agency as non responsive.

**Note: - Bid Security PKR = 1400 X 365 X Quoted Rate per Ton X 0.01**

### **2.8 Sufficiency of tender**

Each contractor / bidder shall be deemed to have satisfied himself before tendering to the correctness and sufficiency of his tender as for as to cover his entire obligation.

### **2.9 Refund of Security deposit**

The Performance Security (Security Deposit) of the successful bidder deposited at the time of award of the contract and also deducted during the contract period, shall be refunded after three month from the date of expiry of contract.

### **3.0 Conditional offers**

All contractors / bidders are hereby cautioned that tenders with conditional offer or deviation from the conditions of contract or other requirements stipulated in their tender documents, shall be similarly rejected as non responsive and shall not be considered.

### **3.1 Damage to person and property**

The contractors / bidders shall indemnify the Procuring Agency against all losses and claims in respect of;

- a) Death or injury to any persons due to accidents
- b) Loss or damage to any vehicle or property which might occur due to accident or in consequences of the execution of work and against all claims, proceeding, damages, costs, charges and expenses whatsoever in respect thereof or in relation thereto.

### **3.2 Canvassing in respect of tenders**

Canvassing in connection with tenders is strictly prohibited and the tenders / bids submitted by contractor / bidder who resorts to canvassing will be liable to rejection.

### **3.3 Rate / Tenders amount to be quoted in figures as well as in words**

The Rates quoted by the contractor / bidder shall be written in figure as well as in words in English language clearly.

### **3.4 Each paper of tender documents should be signed by the contractors**

The contractor / bidder should sign each page of the tender documents as well as correction and overwriting before submitting his tender.

**3.5 Minimum requirement of plant / machinery / tools equipment for the purpose of execution of works under this contract**

- |    |   |                           |
|----|---|---------------------------|
| 1. | Loaders / Shovel: -----                       | 03-04                     |
| 2. | Dump Trucks (10-12 wheelers) with high walls: | 12-16                     |
| 3. | Excavator: -----                              | 01 (as and when required) |

The minimum requirement is given just to provide a guideline to the contractor / bidder, so that they can understand the work assignment under this contract

**3.6 Variations in quantities**

- The quantities of various item of work given in BOQ are tentative and may vary to a tune of - + 25%.
- If need arises, the Procuring Agency may ask the contractor / bidder to carry out the assigned work in adjacent district, but this shall be with mutual agreement between both parties. However, the payment shall be made as per the lowest rate of the work awarded for that district.
- SSWMB shall not entertain any claim, at any stage, by the contractor for non-availability of fore-casted volume of garbage for lifting and transportation from GTS to LFS.

**3.7 Work during late hours or in emergencies**

Contractors are hereby cautioned that they may be called for the work during holidays, in late hours and in emergency on directives of SSWMB.

**3.8 Period of contract**

One year from the issuance of work order, extendable for another month on the same rate without prejudice to the terms and conditions of the contract. However, if at any time, during the currency of contract, the continuation of the same becomes difficult or impossible due to factors beyond the control of SSWMB in that case the contract may be terminated, without any obligation, on 10 days prior notice from SSWMB to the contractor.

**4.0 Procuring Agency's right to accept any tender and to reject any of all tenders**

The Procuring Agency reserves the rights to accept or reject any tender / bid or to annual tendering process and reject all tenders at any time prior to award of contract without notice, thereby incurring no liability to the effected tenders or bidders. The Procuring Agency shall not be under any obligations to inform or justify the affected bidders of the ground for Procuring Agency's action.

**4.1** The Procuring Agency reserves the right to fix maximum weight of garbage that can be loaded in and transported through a 10-12 wheeler dump truck based on the respective density of garbage. This may be required to discourage lifting and transport of Debris mixed with the garbage. In that event any weight above and over the capacity worked out by the density of garbage as noted above shall not be considered for payment and shall be at contractor's own risk and cost.

**4.2** The vehicle transporting solid waste from GTS points to landfill sites shall be completely covered by trampoline and not allowing any kind of spillage during the course of transporting.

**Contractor's Signature**

**Executive Director (Operations-I) SSWMB**

**Bill of Quantities  
(FORM OF BID)  
SSWMB-NIT-9.2**

**Estimated cost: Open rate Bid Security / Earnest money: 1% of the quoted bid**

**Contract period: 12 months extendable for another month**

**Penalty per day: as per clause 1.13 above & Up to 1% of the contract price**

**Validly period: 90 days Tender fees: Rs. 3,000**

**Subject: Transportation / Lifting of Garbage (Solid Waste) from Garbage Transfer Stations (GTS) of DMC South to landfill sites**

S#	Description of work	Unit	Qty	Rate per Ton (PKR)	Amount in PKR
01	Loading / lifting, its haulage transportation and unloading / disposal of all types of garbage / solid waste (excluding hazardous waste) and including but not limited to domestic / commercial garbage, rubbish, shrub, tree cutting of any condition and from (dry, semi dry or wet) as well as old debris mixed with garbage and inseparable from it etc. using manual force & machinery by means of dumpers, loaders, excavators etc, from Garbage Transfer Stations (GTS) or points used by DMC South as GTS or Intermediate point to landfill sites (Jam Chakro & Gond Pass) including all charges, taxes and the cost of weightage of the Solid waste, LFS fee if any, complete service as directed by the authorized officers / committee according to work plan for the assignment.	Metric Ton (1000 Kg)	1,000-1500 Tons per day + - 25%		

Note: - Rate must be quoted both in figure and words otherwise liable to be rejected.

- Overwriting and correction, if any, must be initialed and stamped by the bidder

- I / we hereby quote Rate of Rs. \_\_\_\_\_ (in figure) Rupees \_\_\_\_\_ (in words) per ton for above-mentioned work.

- I / we understand that it is not easy to quantify the weight of garbage / solid waste hence the quantity mentioned above is approximate and can vary + or - 25% or even more.

- I / we have read the standard bidding documents and amendment, if any and agree to abide by all of them.

- I understand that this contract shall be governed under SINGLE STAGE - ONE ENVELOPE PROCEDURE as set out in Sindh Public Procurement Rules 2010 (amended 2013). All provisions of Sindh Public Procurement Rules 2010 (amended 2013), whether mentioned in this document or not, shall be applicable to the contract.

- I / We understand that SSWMB reserves the right to ask the contractor to lift, transport and dispose of Garbage (Solid Waste) from any adjacent area of DMC South Karachi (not mentioned in the bidding document) to Landfill sites of Karachi.

**Contractor Signature** \_\_\_\_\_

**Name of the Contractor / Company:** \_\_\_\_\_

**Name of the Contractor / Authorized person:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Phone:** \_\_\_\_\_

**Fax:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Seal of the Firm / Company**