



GOVERNMENT OF SINDH



BID DOCUMENTS

(Reference No.SSWMB/NIT-26)

Single Stage – Two Envelop Procedure

As per SPP Rules 2010 (Amended – 2013)

(Financial Proposal)

Supply & Installation of Diesel Generator at Office of the Sindh Solid Waste Management Board in Karachi.

Note:

- i. This document is also available on SPPRA website and can be downloaded and submitted on the day and time as mentioned in the NIT along with Tender Cost fee.
- ii. All bidders are required to sign and stamp each and every page of the bidding document before submission, else their bids shall be considered non-responsive.

Client:

Sindh Solid Waste Management Board
D-47, Block-2, Clifton, Karachi
Ph. #+92 21 35372982-3 Fax: +92 21 35372985
E-mail: info@sswmb.gos.pk

Bidding Documents
(Reference No.SSWMB/NIT-26)

Works:

**Supply & Installation of Diesel Generator at Office of the
Sindh Solid Waste Management Board in Karachi.**

SCHEDULE

Issuance	6th June to 23rd June, 2016
Bid Submission	24th June, 2016 at 11:30 A.M.
Bid Opening	24th June, 2016 by 12:30 P.M.

Date of issue:

Name of Contractor:

Contractor's
Representative

Name & Signature of
Tender Issuing Officer:

SEAL AND SIGNATURE OF THE CONTRACTOR

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INVITATION FOR BIDS

NOTICE INVITING TENDER (SSWMB/NIT-26)
As per guidelines of SPP Rule 2010 (Amended-2013)

- Sindh Solid Waste Management Board (SSWMB) is established under Sindh Solid Waste Management Board Act, 2014 to execute integrated project for municipal, medical and industrial hazardous waste in Sindh Province.
- Sindh Solid Waste Management Board (SSWMB) invites sealed bids for **Supply & Installation of Diesel Generator at Office of the Sindh Solid Waste Management Board in Karachi** from interested manufacturers, authorized dealers & experienced suppliers, firms mentioned below.

Sr. No.	Name of Work	Bidding System	SCHEDULE		
			Tender Document Issuance	Bid Submission Date	Bid Opening Date
I.	Supply & Installation of Diesel Generator at Office of the Sindh Solid Waste Management Board in Karachi.	Single Stage- Two Envelope Procedure As per SPPRA rule 46 (2), 2010 (Amended 2013)	6 th June 2016 To 23 rd June 2016	24 th June 2016 at 11:30 AM	24 th June 2016 by 12:30 PM

1. The interested suppliers / contractors / firms may obtain RFP Document / Bid Document from the office of Assistant Director (Finance), SSWMB on payment of **Rs.1000/-** in shape of Pay Order/ Bank Draft in the name of Sindh Solid Waste Management Board as per the schedule given above. Alternatively these can be downloaded from the website of www.sppra.gov.pk and www.sswmb.gos.pk.
2. If the submission or opening date falls on a public holiday or on account of any emergency beyond human capacity the next working day with same timing will be considered as the deadline.
3. SSWMB reserves the right to accept or reject any or Bid Documents / RFPs prior to the award of contract as per SPPRA Rules-2010 (Amended 2013).
4. **All bidders are required to sign and stamp each and every page of the bidding document before submission.**
5. **No bid shall be accepted unless proof of payment of fee for bidding documents.**

Executive Director (Finance & Administration)
Sindh Solid Waste Management Board Karachi.

D-47, Block-2, Clifton, Karachi Tel No.021-35372982-83 Fax 021-35372985
URL: www.sswmb.gos.pk Email: info@sswmb.gos.pk

Form of Bid
(Letter of Offer)

Bid Reference No. _____ Dated: _____, 2016

Name of Contract: **Supply & Installation of Diesel Generator at Office of the Sindh Solid Waste Management Board in Karachi."**

The Secretary,
Sindh Solid Waste Management Board,
Karachi.

Dear Sir,

1. Having examined the Bid Documents including instructions to Bidders, Conditions of Contract, Specifications, Schedule of Prices etc. for the execution of the above-named Contract, we, the undersigned, being a company doing business under the name and address _____ being duly incorporated under the laws of Pakistan hereby offer to execute and complete such contract and remedy any defects therein in conformity with the requisite Documents for the Total Bid Price of Rs. _____ (in figures and words) or such other sum as may be ascertained in accordance with the said documents.
2. We understand that all the Schedules attached hereto form part of this Bid.
3. As security for due performance of the undertakings and obligations of this Bid, we submit herewith a Bid Security referred to in Clause 4 of the Instructions to Bidders in the amount of Rs. _____ (in words and figures) drawn in favor of or made payable to Secretary, Sindh Solid Waste Management Board, Karachi and valid for a period of 28 days beyond the period of validity of this Bid.
4. We undertake, if our Bid is accepted, to complete the whole of the work comprised in the above-named Contract within the time.
5. We agree to abide by this Bid for the period of 90 days beyond the date of opening of the Bid, and it shall remain binding upon us and may be accepted at any time before the expiration of this period.
6. Unless and until a formal Contract Agreement is signed, this Bid, together with your acceptance thereof, shall constitute a binding contract between us.
7. We undertake, if our Bid is accepted, to execute the Contract Performance Security referred to in Clause 4 of the Instructions to Bidders for due performance of the Contract.
8. We understand that you are not bound to accept the lowest or any Bid you may receive.

9. We do hereby declare that this Bid is made without any collusion, comparison of figures or arrangement with any other person or persons making a Bid for the above- named Contract.

Dated this _____ of _____ 2016

Signature: _____ in the capacity of _____

Authorized to sign Bid for and on behalf of _____

(Name of Bidder in Block Letters)

Address:

Witness:

Name: _____

CNIC No. _____

Address: _____

Occupation: _____

Telephone No. _____

Schedule of Price

Work No: Supply & Installation of Diesel Generator at Office of the Sindh Solid Waste Management Board in Karachi.

S. No	DESCRIPTION	Unit	Qty.	Amount (Rs.)	
				Rate	Amount with all includes
1	<p>Supply & installation of diesel generator of capacity 45KW to 50KW / 56KVA to 62 KVA. (Make: USA, UK or Japan)</p> <p><u>Includes</u></p> <p>i. <u>Engine</u></p> <p style="margin-left: 20px;">a. 70hp to 80hp b. Waster cooled c. 12 volt starter motor</p> <p>ii. <u>Alternator</u></p> <p style="margin-left: 20px;">a. 400V b. 3Phase c. 0.8 power factor d. 50Hz e. 1500 RPM</p> <p>iii. <u>Control Panel</u></p> <p style="margin-left: 20px;">a. Auto Main Failure Functionality b. Emergency Push Button</p> <p>iv. <u>Acoustic Canopy</u></p> <p style="margin-left: 20px;">a. Sound proof level 80 to 88 dBA at 1 meter b. Heat Resistant Paint</p> <p>v. <u>Automatic Transfer Switch with Manual Over right</u></p> <p>vi. <u>4 core cable (35mm sq.) 25 meter</u></p> <p>vii. <u>Standard Earthing for Generator</u></p> <p>viii. <u>Transportation</u></p>	Each	01 Job		
<p>Amount in _____</p> <p>Figure: _____</p>					

Tender are required to comply with all the clauses mentioned in the terms and conditions of the tender along with submission of all the relevant documents required. In

case of any deviation / incomplete documents from tenderer will be prohibited for competing in the tender / render their offer in invalid.

Total Bid Amount in (Rs.):

Pay Order/ Demand Draft No. _____ drawn
on _____ (Name & address of the Bank) for an Amount of
Rs. _____ in words (_____
_____) of Bid Security equal to 2% of the total bid amount (original must be
attached with Bid)

Full Name & Address of Firm _____

CNIC No. of authorized Person _____

Signature of Authorized Person _____

Seal / Stamp of Firm _____

FORM OF BID SECURITY
(Bank Guarantee)

Guarantee No. _____
Executed on _____

(Letter by the Guarantor to the Secretary, Sindh Solid Waste Management Board)

Name of Guarantor (Scheduled Bank in Pakistan) with address: _____

Name of Principal (Bidder) with Address: _____

Sum of Security (express in words and figures): _____

_____ Bid Reference No. _____

Date of Bid _____

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Bid and at the request of the said Principal, we the Guarantor above-named are held and firmly bound unto the _____, (hereinafter called Secretary, Sindh Solid Waste Management Board) in the sum stated above, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal has submitted the accompanying Bid numbered and dated as above for _____ (Particulars of Bid) to the said Secretary, Sindh Solid Waste Management Board; and

WHEREAS, the Secretary, Sindh Solid Waste Management Board has required as a condition for considering the said Bid that the Principal furnishes a Bid Security in the above said sum to the Secretary, Sindh Solid Waste Management Board, conditioned as under:

- (1) That the Bid Security shall remain valid for a period of twenty eight (28) days beyond the period of validity of the bid;
- (2) That in the event of;
 - (a) The Principal withdraws his Bid during the period of validity of Bid, or
 - (b) The Principal does not accept the correction of his Bid Price, pursuant to Sub-Clause 16.4 (b) of Instructions to Bidders, or
 - (c) Failure of the successful bidder to
 - (i) Furnish the required Performance Security, in accordance with Sub-Clause IB-21.1 of Instructions to Bidders, or
 - (ii) Sign the proposed Contract Agreement, in accordance with Sub-Clauses IB-20.2 & 20.3 of Instructions to Bidders,

The entire sum be paid immediately to the said Secretary, Sindh Solid Waste Management Board for delayed completion and not as penalty for the successful bidder's failure to perform.

NOW THEREFORE, if the successful bidder shall, within the period specified therefore, on the prescribed form presented to him for signature enter into a formal Contract Agreement with the said Managing Director Sindh Solid Waste Management Board in accordance with his Bid as accepted and furnish within fourteen (14) days of receipt of Letter of Acceptance, a Performance Security with good and sufficient surety , as may be required, upon the form prescribed by the said Managing Director Sindh Solid Waste Management Board for the faithful performance and proper fulfillment of the said Contract or in the event of non-withdrawal of the said Bid within the time specified then this obligation shall be void and of no effect, but otherwise to remain in full force and effect.

PROVIDED THAT the Guarantor shall forthwith pay to the Managing Director Sindh Solid Waste Management Board the said sum stated above upon first written demand of the Managing Director Sindh Solid Waste Management Board without cavil or argument and without requiring the Managing Director Sindh Solid Waste Management Board to prove or to show grounds or reasons for such demand, notice of which shall be sent by the Managing Director Sindh Solid Waste Management Board.

PROVIDED ALSO THAT the Managing Director Sindh Solid Waste Management Board shall be the sole and final judge for deciding whether the Principal has duly performed his obligations to sign the Contract Agreement and to furnish the requisite Performance Security within the time stated above, or has defaulted in fulfilling said requirements and the Guarantor shall pay without objection the sum stated above upon first written demand from the Managing Director Sindh Solid Waste Management Board forthwith and without any reference to the Principal or any other person.

IN WITNESS WHEREOF, the above bounded Guarantor has executed the instrument under its seal on the date indicated above, the name and seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

Guarantor (Bank)

Witness:
1. _____

Corporate Secretary (Seal)
2. _____

(Name, Title & Address)

1. Signature: _____
2. Name : _____
3. Title : _____

Corporate Guarantor (Seal)

FORM OF CONTRACT AGREEMENT

THIS CONTRACT AGREEMENT (hereinafter called the Agreement) made on the _____ day of _____ 201_____ between _____ (hereinafter called the Secretary, Sindh Solid Waste Management Board) of the one part and _____ (hereinafter called the Contractor) of the other part.

WHEREAS the Secretary, Sindh Solid Waste Management Board is desirous that certain Works, via _____ should be executed by the Contractor and has accepted a Bid by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

NOW this Agreement witnessed as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents after incorporating addenda, if any except those parts relating to Instructions to Bidders, shall be deemed to form and be read and construed as part of this Agreement, via:
 - (a) The Letter of Acceptance;
 - (b) The completed Form of Bid along with Schedules to Bid;
 - (c) Conditions of Contract & Contract Data;
 - (d) The priced Schedule of Prices/Bill of quantities (BOQ);
 - (e) The Specifications; and
 - (f) The Drawings
3. In consideration of the payments to be made by the Secretary, Sindh Solid Waste Management Board to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Secretary, Sindh Solid Waste Management Board to execute and complete the Works and remedy defects therein in conformity and in all respects within the provisions of the Contract.
4. The Secretary, Sindh Solid Waste Management Board hereby covenants to pay the Contractor, in consideration of the execution and completion of the Works as per provisions of the Contract, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS WHEREOF the parties hereto have caused this Contract Agreement to be executed on the day, month and year first before written in accordance with their respective laws.

Signature of the Contactor

Signature of the Secretary
Sindh Solid Waste Management Board

(Seal)

(Seal)

Signed, Sealed and Delivered in the presence of:

Witness:

Witness:

(Name, Title and Address)

(Name, Title and Address)

FORM OF PERFORMANCE SECURITY
(Bank Guarantee)

Guarantee No. _____

Executed on _____

Expiry Date _____

(Letter by the Guarantor to the Secretary, Sindh Solid Waste Management Board).

Name of Guarantor (Scheduled Bank in Pakistan) with address: _____

Name of Principal (Contractor) with address: _____

Penal Sum of Security (express in words and figures) _____

Letter of Acceptance No. _____

Dated _____

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Bidding Documents and above said Letter of Acceptance (hereinafter called the Documents) and at the request of the said Principal we, the Guarantor above named, are held and firmly bound unto the _____ (hereinafter called the Secretary, Sindh Solid Waste Management Board) in the penal sum of the amount stated above, for the payment of which sum well and truly to be made to the said Secretary, Sindh Solid Waste Management Board, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the Principal has accepted the Secretary, Sindh Solid Waste Management Board's above said Letter of Acceptance for _____ (Name of Contract) for the _____ (Name of Project).

NOW THEREFORE, If The Principal (Contractor) Shall Well And Truly Perform And Fulfill All The Undertakings, covenants, terms and conditions of the said Documents during the original terms of the said Documents and any extensions thereof that may be granted by the Secretary, Sindh Solid Waste Management Board all also well and truly perform and fulfill all the undertakings, covenants terms and conditions of the Contract and of any and all modifications of the said Documents that may hereafter be made, notice of which modifications to the Guarantor being hereby waived, then, this obligation to be void; otherwise to remain in full force and virtue till all requirements of Clause 9, Remedying Defects, of Conditions of Contract are fulfilled.

Our total liability under this Guarantee is limited to the sum stated above and it is a condition of any liability attaching to us under this Guarantee that the claim for payment in writing shall be received by us within the validity period of this Guarantee, failing which we shall be discharged of our liability, if any, under this Guarantee.

We, _____ (the Guarantor), waiving all objections and defenses under the Contract, do hereby irrevocably and independently guarantee to pay to the Secretary, Sindh Solid Waste Management Board without delay upon the Secretary, Sindh Solid Waste Management Board first written demand without cavil or arguments and without requiring the Secretary, Sindh Solid Waste Management Board to prove or to show grounds or reasons for

such demand any sum or sums up to the amount stated above, against the Secretary, Sindh Solid Waste Management Board's written declaration that the Principal has refused or failed to perform the obligations under the Contract, for which payment will be effected by the Guarantor to Secretary, Sindh Solid Waste Management Board designated Bank & Account Number.

Provided Also That The Secretary, Sindh Solid Waste Management Board shall be the sole and final judge for deciding whether the Principal (Contractor) has duly performed his obligations under the Contract or has defaulted in fulfilling said obligations and the Guarantor shall pay without objection any sum or sums up to the amount stated above upon first written demand from the Secretary, Sindh Solid Waste Management Board forthwith and without any reference to the Principal or any other person.

In Witness Whereof, the above bounded Guarantor has executed this Instrument under its seal on the date indicated above, the name and corporate seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

Guarantor (Bank)

Witness:

1. _____

Corporate Secretary (Seal)

2. _____

(Name, Title & Address)

1. Signature: _____

2. Name : _____

3. Title : _____

Corporate Guarantor (Seal)

ARTICLES OF AGREEMENT

This Agreement made this _____ day of _____ 2016, by and between the Secretary, Sindh Solid Waste Management Board, Karachi, hereinafter called the "Party No.1", of the one part, And _____

(Name and designation of the authorized person)

of _____ located at _____ hereinafter called the "Party No.2" which expression shall include their successor, legal representatives of the second part.

Whereas the Party No.1 requires the stores and related services for its various offices, and whereas the Party No.2 has agreed to supply, install, put into operation and demonstrate the working of the said stores valued at _____

(Amount in figures and words)

in the period of _____ days / months, subject to the terms and conditions set forth, hereinafter, which have been accepted by the Party No.2.

Now this Agreement witnessed as follows:

1. In this agreement works and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents which, for the purpose of identification, have been signed by _____

(Name and designation of the authorized person)

on behalf of the Party No.2, and by Secretary, Sindh Solid Waste Management Board, Karachi all of which shall be deemed to form and be read and construed as a part of this

Agreement via: -

- a) Articles of Agreement;
 - b) Instructions to Bids;
 - c) Condition of Contract;
 - d) Offer of Party No.2 including the relevant correspondences prior to signing of this Agreement with all Annexure duly filled in;
 - e) The specifications of the stores; and
 - f) Bill of quantity with prices.
3. In consideration of the payment to be made to the Party No.2, the Party No.2 hereby covenants with the Secretary, Sindh Solid Waste Management Board, and Karachi to supply, deliver, install, put into operation and demonstrate the working of the stores in conformity in all respects of the Contract.
 4. **The Secretary, Sindh Solid Waste Management Board, Karachi** hereby **covenants** to pay the contractor in consideration of the supply, delivery, installation, putting into operation and demonstration of the working of the equipment the contract price in the manner prescribed by the contract and approved by the Sindh Solid Waste Management Board, Karachi.

In witness thereof the parties have hereunto set their respective hands and seals, the day month and year above written.

**Secretary
Sindh Solid Waste Management Board
Karachi**

WITNESSES OF PARTY NO.1:

Witness No. 1:

Signature _____
Name: _____
Designation: _____

Witness No. 2:

Signature: _____
Name: _____
Designation: _____

CONTRACTOR

WITNESSES OF PARTY NO.2:

Witness No. 1:

Signature _____
Name: _____
Designation: _____

Witness No. 2:

Signature: _____
Name: _____
Designation: _____